

<b>DATE:</b>	Sunday, March 24, 2019
<b>TIME:</b>	6:00 PM
<b>LOCATION:</b>	Twig Warming Shack

## **MEETING MINUTES**

**Board Members:** Matthew Radzak (President), Nicole Appelwick (Secretary and Co-Fundraising Director), Zach Swart (Treasurer), Aaron Scanlon (Rink/Personnel Director), Tara Saukko (Fundraising Director), Bill Dunbar (Co-Maintenance Director), Erika Dunbar (Co-Concession Director) Ben Ellefson (Equipment Manager), and Jeff Lee (Co-Maintenance Director).

**Absent:** Amanda Radzak (Co-Concession Director) Brandon Heib, (Rink Director) and Marnie Ludwig (Tournament Director).

**Others Present:** Lisa Scanlon, Jen Rouse, Ryan Korpela, Andy Kaderlik, Cheryl Hubbard, Jeff Hubbard.

### **Proceedings:**

- President, Matthew Radzak called the meeting to order at 6:01 p.m.
- Tara Saukko made a motion to approve the board minutes from January 13, 2019. Aaron Scanlon seconded the motion, motion carries.

#### **1. Treasurer Report: Zach Swart**

- Checking: \$ 16,670.64
- Savings: \$ 14,604.71
- Investments: \$ 33,182.87
- Andy Kaderlik made a motion to approve the treasurer report. Jeff Lee seconded the motion, motion carries.

#### **2. Maintenance Director Report: Bill Dunbar and Jeff Lee**

- Water heater is still an issue. Matt is going to meet with the township this summer to see if Twig can tap into their propane.
- Zam tires need to be re-stud
- Zam still has an oil leak

### **3. Equipment Manager: Ben Ellefson**

- The new locker room has new shelves in the closet area.
- Jerseys need to be collected from the season.
- Ben will take inventory once all the jerseys are returned.
- The condition of the jersey's will be assessed and new jersey's will be ordered if need be.
- There are three cabinets full of used equipment. There will be an equipment exchange at registration.
- The extra set of laces for the goalie pads have arrived. Ryan Korpela is going to fix the pads.
- The association should buy a set of new pads for Mite 2's.
- The current skate sharpener should be sold. The association will be looking at a new one (Sparx).

### **4. Rink Director's: Brandon Hieb and Aaron Scanlon**

- Rinks closed officially on March 12, 2019.
- Incentives to be on the board:
  - Free registration?
  - No fundraising?
- Aaron Scanlon made a motion that if you serve on the board, you will not be required to sell raffle tickets. One child, per board member. Bill Dunbar seconded this motion. Motion carries.
- Zach Swart is willing to head up a work crew to start board replacement in April.
- LED light bars on the tractors? Matt will talk to Eric Appelwick about this.
- Should the association complete an end of the year survey?
- Coaches next year? Mite 2's will be short on coaches. Mite 1's will need a couple more.
  - Squirt coaches - Ryan Korpela, Ben Ellefson, Zack Scouton?
  - Mite 2 - Aaron Scanlon. Bill Dunbar?
- Coaches need to be held more accountable. They need to pass background checks and ensure certifications.
- Summer incentive program? Matt will work on creating a tracking form to have for the banquet.
  - 10,000 puck challenge?

### **5. Personnel Director: Aaron Scanlon**

- Please see above.

### **6. Tournament Director: Marnie Ludwig**

- Not present to report.

- This position needs to be filled for the 2019-2020 season.

## **7. Fundraising: Tara Saukko and Nicole Appelwick**

- Tara has a list of signs that need to come down.
- There are two signs in concession that need to be hung up.
- Raffle ticket total was \$ 6,550.00 (\$250.00 of this was sold at the pancake breakfast)
- The Chinese auction raised \$823.00
- Signs and tournament sponsorship \$3,400.00
- Cash donations \$64.00 (pancake breakfast)
- Random cash donations \$84.00
- Chipotle \$182.72
- Total fundraising = \$11,103.72
- This position needs to be filled for the 2019-2020 season.

## **8. Concession Report: Amanda Radzak**

- Savings = \$ 1,025.00
- Checking = \$ 11,677.57
- Amanda will be sending out an email within a couple of days to relay information about the banquet.
- Amanda and Erica will be working on making deposits and filing for taxes.
- One position needs to be filled for the 2019-2020 season.

## **9. Old Business:**

- None

## **10. New Business:**

- Tournament Directors = Lisa Scanlon and Jen Rouse
- Secretary = ?
- Co-Concession = Cheryl Hubbard
- Fundraising = Gina Privette and Brittni Welty
- Facilities Rink Director = Ben Ellefson
- Equipment Manager = Jeff Hubbard
- President = Scott Welty
- End of the year banquet will be on April 7th, 2019 at the Proctor arena. 5:00-7:00. Hour of ice from 4:00-5:00 and then the teams will move upstairs to the community room.
- Squirt discussion for the 2019-2020 season.
  - Twig would have 15 total with the incoming Mite 2 players and returning players.
  - Proctor is projecting 21 players.
  - Decisions will be made after registration in the fall 2019.

- Should the bylaws be changed to reflect the changes that if there are enough players at our own association, we should make home teams first and then share with Proctor if need be?
- Mini-Mites will be eliminated.
- The township has requested to meet with Matt and Aaron Scanlon. Rink 3 will need to be moved due to the J-turn that is being put in. A new tennis court will be added closer to the zam shack.

## **11. Adjourn**

- MOTION to adjourn the meeting was made by Tara Saukko; seconded by Lisa Scanlon. The meeting was adjourned at 7:27 p.m.
- Minutes submitted by Secretary, Nicole Appelwick.